



EXPRESSION OF INTEREST FOR INCLUSION IN THE BOTSWANA NATIONAL SPORT COMMISSION SUPPLIER DATABASE FOR 2 YEARS

REFERENCE NO. BNSC/EOI/CS/03/2026

1.0 INTRODUCTION

- 1.1 The Botswana National Sport Commission (BNSC) wishes to establish a database of qualified suppliers, consultants, service providers and contractors capable of delivering diverse services, supplies and works as and when required for its offices in different stadia's. This database will serve as a reference for identifying reliable contractors to do business with BNSC.
- 1.2 In accordance with the provisions of Public Procurement Regulation 27 of the 2023 Public Procurement Regulations, BNSC invites eligible entities to submit expression of interest (EOI) for inclusion in this database. Selected contractors will be eligible to engage with the Commission for three years, ensuring equitable opportunities for all interested parties to participate. The EOI call for the following categories;

SUPPLIER CATEGORY OF SUPPLIES, CONSULTANTS, SERVICES AND WORKS

(Companies shall indicate the categories that they are registering for with codes and subcodes).

	DESCRIPTION
1.	Security Services
2.	Hotel and Catering (Restaurant) Services
3.	Tourism and Travel Related Services
4.	Collection and Disposal of Hazardous Material
5.	Maintenance of Vehicles, Machinery and other Services
6.	Motor Vehicle Assessment
7.	Maintenance of Vehicles Related Equipment
8.	Office Equipment Maintenance
9.	Broadcasting and Audio-Visual Services
10.	Broadcasting Services
11.	Telecommunication Services
12.	ICT Technical Support Services
13.	Insurance & Pension
14.	Media Services

15.	Passenger Transport Services
16.	Freight Services
17.	Rental Services
18.	Cleaning Services
19.	Health Services
20.	Customs Clearing, forwarding and shipping
21.	Gardening and Landscaping Services
22.	Auctioneering Services
23.	Marketing and Public Relation Services
24.	Miscellaneous Services
25.	Calibration Services
26.	Language & Interpretation Services
27.	Human Resources Services
28.	Training Services
29.	Safety Health and Environment Services
30.	Public Utilities
31.	Printed Matter and Related Equipment
32.	Electrical, Electronic, Mechanical and ICT supplies
33.	Medical Supplies and Related Equipment
34.	Food supplies
35.	Transport Equipment & Accessories
36.	General Supplies
37.	General Manufacturers/Producers
38.	Petroleum Products
39.	Gases
40.	Media Supplies
41.	Psychosocial Material
42.	Architecture Services
43.	Quantity Surveying Services
44.	Civil Engineering Services
45.	Electrical Engineering
46.	Mechanical Engineering Services
47.	Building Engineering Services
48.	Surveying Services
49.	Project Management Services
50.	Environmental Services
51.	Finance Related Services
52.	Human Resources Services
53.	Real Estate Services
54.	Other Consultancy Services
55.	Legal Services
56.	ICT Consultancy Services
57.	Town and Regional Planning
58.	Dispute Resolution Services
59.	Health Care Consulting Services
60.	Energy Management Services (EMS)
61.	Fire Engineering Services
62.	Building Construction Works and Maintenance

63.	Electrical Engineering Works and Maintenance
64.	Civil Engineering Works
65.	Specialized Construction Works
66.	Mechanical Engineering Works and Maintenance
67.	Drilling Works
68.	Water Engineering Works
69.	Fencing-buildings, roads and others
70.	Roads -ancillary works

2.0 SUBMISSION INSTRUCTIONS

2.1 Interested parties should submit their expression of interest in a sealed envelope as follows;

EOI should be delivered in sealed envelopes and must be submitted in Two Identical Hard Copies (1 Original + 3 Copy), clearly marked: EXPRESSION OF INTEREST FOR INCLUSION IN THE BOTSWANA NATIONAL SPORT COMMISSION SUPPLIER DATABASE FOR 3 YEARS.

NB: Please state the district or rather the region the company is based in. It should be clearly marked in the sealed envelopes.

2.2 The closing date and time for the receipt of the proposals is 1000hrs on 10th April 2026. Late submissions will not be accepted. Submissions outside the prescribed mode (sealed envelope) will not be considered. BNSC is not obliged to accept any submission made.

2.3 Submissions should be addressed to;

Botswana National Sport Commission, Head Office
Finance Park Plot 145
Block B, 2nd Floor
Gaborone

Tell; 3674057/4001

2.4 For any queries relating to this EOI, contact Procurement Unit on 3674057/4001 or procurement@bnsco.bw

3.0 MANDATORY REQUIREMENTS

Interested parties must submit the following to be eligible.

REQUIREMENTS
Cover letter detailing type of works /service/supplies that the company is applying for [Maximum of Five Categories]
Company Profile with Company information including relevant experience (at least 2 reference letters in line with categories applied for from past /current clients), reflecting sustainability initiatives implemented if any.

Copy of certificate of Incorporation.
Valid tax clearance Certificate or Exemption thereof, both issued by the Botswana Unified Revenue Service or tax Pin Certificate number.
PPRA Code (to be verified online)
Certified copy of Trading License (if the company is not registered with PPRA but may want to be considered for micro procurement
Copy of Company Extract
Economic Diversification Drive (EDD) Certificate, where applicable
Companies owned by Youth, women and or people living with disabilities should submit proof from the relevant Authorities.
Contracts should be 100% wholly owned and controlled by persons who are citizens of Botswana in accordance with the definition of “citizen contractor” as provided by the Public Procurement Act of 2021 (a certified copy of national identity (ID) should be submitted for both Directors and Shareholders)
Certified copy of Certificate of incorporation with Directors and Shareholder Forms Certificates
Proof of Authorized Signatory for the EOI/Completed Form of Authorized Signatory

NB; This EOI is not a solicitation for bids or proposals. It is solely for pre-qualification purposes and inclusion in the database; therefore, it does not guarantee contract award.